

Minutes of Meeting of Board of Directors  
of  
Deerfield Village Property Owners' Association, Inc.

A meeting of the Board of Directors of Deerfield Village Property Owners' Association, Inc. was held at 7:00 PM on December 3, 2024, at 49 Rolling Green Court, Deerfield Village, Shepherdstown, WV. The following directors were present: Jason Blough, Kirk Bottner, Debbie Crouse, Amy Hall, Mike Keefe, Kirk Lattner, Janie McSwain, Bill Speg, and Mike Vaeth. Paul & Pattie Wilmoth, and Bill Sturtevant were present.

President, Mike Vaeth, called the meeting to order at 7:00PM. The November minutes that had been distributed electronically were approved.

During the committee reports, Mike Keefe (Finance) presented the proposed budget for 2025. Some minor changes were discussed, and Mike will resend the revised version for approval. The draft dues letter, with minor changes, was approved and Janie will send it out to all residents. Kirk Bottner(Rules & Policy) reported one complaint which was resolved. Bill Speg (Streets & Grounds) had two requests for various landscape improvements on Lot 17 (driveway expansion) and Lot 14 (backyard fence). These were approved and have been completed. There was some concern about the fence on Lot 14 encroaching onto common ground. Bill will doublecheck on this. Amy Hall (Social) reported that she had delivered a welcome basket to the new neighbors on Lot 44.

During the report of officers, Mike K. (Treasurer) reported that all bills have been paid. He expressed his concern about the expense for mowing which is our biggest expenditure. It was suggested that Bill Sturtevant plan to meet with the "Mow Men" team to review the operating procedures for the new mower as well as devise a plan for targeted mowing in the spring. He will do so.

During Old Business, the board decided to table the plan for an amendment for rentals in the Village pending more information on this issue.

Under New Business, Mike K. suggested we have a sign-up sheet for the hosting of our board meetings. It was distributed. Paul asked about the drip field leak during the fall planting. Bill Speg and Bill Sturtevant have addressed this issue and will double check the progress to fix it. Paul also asked about the burn pile that is in the drip field. Bil Sturtevant is addressing that, and he apologized for that occurring.

The January 7, 2025, meeting will be held at the home of Kirk Lattner.

There being no further business, upon a motion made, seconded, and unanimously approved, the meeting was adjourned at 8:00pm.

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Janie McSwain, Secretary